

Mid Devon District Council

Audit Committee

Tuesday, 27 June 2023 at 6.15pm
Phoenix Chambers, Phoenix House, Tiverton

Next meeting
Tuesday, 22 August 2023 at a time to be confirmed

Please Note: this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms

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Membership

Cllr M D Binks
Cllr C Connor
Cllr J M Downes
Cllr G Duchesne
Cllr J Frost
Cllr L G J Kennedy
Cllr L Knight
Cllr R Roberts
Cllr S Robinson

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1. **Election of Chairman**
To elect a Chairman of the Audit Committee for the municipal year 2023/24.
2. **Election of Vice Chairman**
To elect a Vice Chairman of the Audit Committee for the municipal year 2023/24.
3. **Start time of meetings**
To agree a start time of meetings for the remainder of the municipal year.
4. **Apologies**

To receive any apologies for absence.

5. **Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.

6. **Declaration of Interests under the Code of Conduct**

To record any interests on agenda matters.

7. **Minutes of the previous meeting** (*Pages 5 - 12*)

To consider whether to approve the minutes as a correct record of the meeting held on 28 March 2023.

8. **Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

9. **Corporate Risk Report** (*Pages 13 - 30*)

To receive a report from the Corporate Performance and Improvement Manager providing Members with a quarterly update on the Corporate Risk Register.

10. **Performance Outturn Report for 2022/23** (*Pages 31 - 58*)

To receive a report from the Corporate Manager for People, Governance & Waste providing Members with an update on performance against the Corporate Plan and local service targets for 2022/23.

11. **DAP Internal Audit Annual Report for 2022/2023** (*Pages 59 - 82*)

To receive the Annual Internal Audit Report for 2022/23 from the Devon Audit Partnership (DAP).

12. **Devon Audit Partnership (DAP) investigation of 3 Rivers** (*Pages 83 - 104*)

To receive a report from the Devon Audit Partnership looking at the process to agree loans from the Council to 3 Rivers and whether it was part of a formal business process where approval was provided by Members. The report also reviews the fraud allegations and considers whether further investigation or examination is merited or possible.

13. **DAP Management Actions Report** (*Pages 105 - 118*)

To receive a report from the Devon Audit Partnership concentrating on the clearance of internal audit recommendations.

14. **Devon Audit Partnership Committee Representation**

Committee to appoint two members of the Committee to attend DAP Board meetings in the forthcoming year.

15. **Grant Thornton Auditor's Report and Mid Devon District Council for 2021/2022** (*Pages 119 - 148*)

To receive a report from Grant Thornton considering whether, during the financial year 2021/2022, the Council had put in place proper

arrangements to secure economy, efficiency and effectiveness in its use of resources.

16. **Grant Thornton's 2022/2023 Audit Plan** (*Pages 149 - 178*)

To receive a report from Grant Thornton providing an overview of the planned scope and timing of the statutory audit of Mid Devon District Council for 2022/23.

17. **Identification of items for the next meeting**

Members are asked to note that the following items are already identified in the work programme for the next meeting:

- Corporate Risk Report
- Draft Annual Governance Statement and Code of Corporate Governance
- Draft Accounts for 2022/2023
- Internal Audit Progress Report
- External Audit Progress Report and Sector Update

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 19 June 2023

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on: E-Mail: slees@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms